

Jennifer Roberts, Ph.D.  
Licensed Psychologist (CO #3726)  
19 Old Town Square, Suite 238  
Fort Collins, CO 80524  
(646) 526-3116

### **General Practice Information**

#### **Fees**

Fees vary depending on services provided. The fee for each 45-minute therapy or consultation session is \$100. Payment is due at the beginning of each session unless other arrangements are made.

#### **Insurance**

I am an in network provider for United Behavioral Health and Cigna. However other insurance companies will cover at least a portion of the cost of psychological services. However, you (not your insurance company) will be responsible for full payment of my fees. If you wish to seek reimbursement through eligible insurance coverage, Dr. Roberts will assist with this process by providing any documentation that may be needed.

#### **Cancellation Policy**

Please realize that you have a reserved session. To avoid being billed for your scheduled session, please notify Dr. Roberts at least 24 hours in advance of any appointments which cannot be kept. A second late cancellation (of less than 24 hours) will be charged a full fee.

#### **Accounts Past Due**

You are expected to keep your account current. Dr. Roberts requests payment at the time of service. If insurance payment is declined, you are expected to cover the remaining portion of your balance in a timely manner. Dr. Roberts reserves the right to contact a collection agency if your balance is outstanding with no payment plan in place.

#### **Emergency Services**

Dr. Roberts does not provide emergency or after hours services. If during the course of treatment provided an emergency situation arises, you are encouraged to access the appropriate community services or call 911.

Please discuss any questions you may have about the above procedures with Dr. Roberts.

By signing below, I agree to the arrangements outlined above and I have been given a copy of this form.

\_\_\_\_\_ Date: \_\_\_\_\_

Signature of Client or Responsible Party